

REFERENCE AND TENANCY HISTORY DATE: _____

NAME: _____ RENTAL ADDRESS: _____

The above applicant has applied for housing with the Battlefords Housing Authority. As part of the application process a landlord reference is required. Please complete the following form and return it to applicant. Battlefords Housing Authority reserves the right to contact the landlord to verify all information is true and correct.

I hereby authorize _____ to disclose information regarding my tenancy at the above address to the Battlefords Housing Authority.

Name Date

Signature

TO BE COMPLETED BY THE LANDLORD

Tenancy from _____ to _____

Monthly Rent Payable: _____

Utilities included with Rent:

- Energy
- Water
- Power

Rental Payments:

- Pays consistently on or before the 1st of month
- Pays usually on or before the 1st of the month
- Pays usually on or before the 5th of the month
- Pays usually before the 15th of the month
- Pays balance of rent by the 20th of month
- Always Late
- Other _____
- Tenant calls to make/discuss payment arrangements when necessary

of late rent notices on file: _____

#of evictions due to Non Payment of Rent: _____

Arrears outstanding to date: _____

(OVER)

Unit Maintenance

- Excellent
- Good
- Fair
- Poor
- Unknown/not noted in file

Yard Maintenance

- Good
- Poor
- Not Applicable

Complaints/Tenancy Problems

- Have bed bugs currently - Yes or No Have had bed bugs in the past - Yes or No
- Pet on premises when not allowed
- Others living in the unit when not on the Lease Agreement
- Noise/Disturbance/Illegal Activity _____ # of Complaints _____
- Unit kept in poor condition and/or damages done to unit
- Other _____

Gave proper notice?

- Yes
- No

Balance owing upon Vacating:

Rent Outstanding: _____ Damages: _____ Cleaning _____

General Comments:

Security Deposit:

- Was returned in full
- Partially returned: Explain: _____
- Not returned

Stamp of Rental Agency (if applicable)

Name

Signature

Daytime Phone #